

**GOVERNMENT OF ANDHRA PRADESH
A B S T R A C T**

Social Welfare Department – APSWREI Society – Conducting of Counseling for transfers for the year 2013-2014 – Approval of transfer guidelines to the Principals, teaching and non-teaching staff working under APSWREI Society – Orders – Issued.

SOCIAL WELFARE (RS.1) DEPARTMENT

G.O.Rt.No. 324

**Dated: 01-05-2013.
Read the following:-**

1. G.O.Ms.No.100, Finance (DCM.III) Department, dated: 22-4-2013.
2. Lr.No.G1/0456/2013-1, Dated: 24-04-2013 from the Secretary, APSWREI Society. Hyderabad.

ORDER:-

The Government in the reference 1st read above have relaxed ban on transfers subject to the conditions laid in the G.O.

2. In reference second read above the Secretary, APSWREI Society has submitted draft guidelines for conducting the counseling for transfer of Principals, teachers and non-teaching staff of the APSWREI Society for the academic year 2013-14.

3. Government after careful examination of the above proposals hereby accept the said proposals and the detailed guidelines at Annexure I to III are appended to this G.O., with a view to foster greater transparency in the counseling for transfers hereby direct that the counseling for transfers for the current academic year 2013-14 be and hereby:

- a) The transfer guidelines have been spelt out in detailed in Annexure-I, II & III appended to this G.O.
- b) Complete in one spell not later than 15-05-2013.
- c) The counseling for transfers shall be done fully online in a transparent and effective manner to save time and effort subject to the detailed guidelines contained in annexure-I, II & III appended to this G.O. As the process of opting for places is online, transfer orders shall also be issued immediately.
- d) The Secretary, APSWREI Society shall notify a detailed counseling schedule for transfers for principals and teachers and Non-teaching staff in a manner that is practical and feasible.

4. The Secretary, APSWREI Society is directed to take necessary steps and complete the counseling process within the stipulated time as per the orders issued in the reference 1st read above and the ban on transfers shall take effect from 16th May, 2013 and no further transfer can be effected thereof.

5. This order is available on the internet and can be accessed at the web address: <http://goir.ap.gov.in>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**J.RAYMOND PETER
PRINCIPAL SECRETARY TO GOVERNMENT**

To
The Secretary, APSWREI Society, A.P., Hyderabad.

Copy to:-

All District Collectors in the State.
The P.S to Hon'ble Minister (Social Welfare)
The P.S to Principal Secretary (Social Welfare).
SF/SCs.

// FORWARDED:: BY ORDER //

SECTION OFFICER

ANNEXURE-I

G.O.Rt.No. 324 , SW (RS.1) Dept., Dated: 01 -05-2013

GUIDELINES FOR REGULATING THE TRANSFER OF STAFF IN THE APSWREI SOCIETY, HYDERABAD FOR THE YEAR 2013-14

1	Short Title	These rules may be called the Andhra Pradesh Social Welfare Residential Educational Institutions Society Teaching and Non-teaching Staff and Principals Transfers (Regulation of Transfers) Rules, 2013.
2	Notified Date for Transfers	The date notified for the transfers for 2013-14 academic year shall be June 1 st 2013.
3	Notification of Vacancies	<p>(a) The lists of category wise schools (I, II, III & IV), the names of the Principals / Teachers / Non-teaching to be transferred and the vacancy list including arising vacancies shall be displayed in the website</p> <p>(b) The following vacancies will be notified for the transfer counseling:-</p> <p>(c) The places of teaching and non-teaching staff who have completed four years of service in respect of Principals and five years of service in respect of other teaching and non-teaching staff, in all the schools as Principal's/Teachers will be considered as vacancies irrespective of their gender for transfer counseling.</p> <p>(d) Candidates working on deputation basis in regular vacancies will be treated as a vacancy for transfer counseling</p> <p>(e) TGTs working against PGT and JL vacancies and PGTs working against JL vacancies or vice versa in regular schools will be declared open for transfer counseling.</p> <p>(f) Male teaching staff aged less than 50 years working against female regular vacancies in the girls institutions will also be declared open for transfer counseling.</p> <p>(g) Clear vacancies in Regular and DPIP and RPRP Institutions where no contract teacher is working will be declared open for transfer counseling.</p> <p>(h) The teachers handling public examination classes, in whose subject failure % is more than 20% in S.S.C in the last 2 years</p>

		<p>or the failure percentage is more than 30% in Intermediate in the last two years, such Teachers will be compulsorily transferred, even if they have not completed 2 years.</p> <p>(i) The places of contract teachers in regular schools shall be shown as vacant for the purpose of transfer counseling of regular teachers.</p>
4	Receiving of Objections	<p>(a) The objections to the provisional merit list, if any shall be received online.</p> <p>(b) The printout with supporting evidence for the objection shall be submitted as per the schedule at the Society Head Office.</p> <p>(c) All objections shall be summarily examined and orders passed which shall be final</p>
5	Verification of Objections and Final Notification	<p>(a) The objections received at Society Head Office would be verified by a Committee constituted for this purpose.</p> <p>(b) The Committee will verify the objections, certificates pertaining to the preferential categories and special categories and certify the correctness of the same.</p> <p>(c) All verifications shall be done summarily and orders issued on each of the objection. Final order issued on each of the objection will be put up on the website.</p>
6	Submission of Application for Transfers	<p>(a) All applications for transfers shall be online which shall be available on the website of the society at http://www.apswreis.cgg.gov.in</p> <p>(b) The employees shall indicate 3 places in order of preference in their application. Failure to indicate will entail automatic allocation of vacancies.</p> <p>(c) The preferences given in the application is subject to the availability of vacancies.</p> <p>(d) The applicants should submit the required original certificates such as medical, spouse certificates etc., at the time of web counseling.</p> <p>(e) Failure to submit the original certificates at the time of web counseling will be summarily rejected.</p>
7	Certificates to be enclosed for counseling	<p>(a) The Teaching and Non-teaching staff who apply for transfer shall submit a printout from the web site and;</p> <p>(b) The relevant certificates shall be submitted to the Principals concerned and</p>

		<p>a copy of the printout shall be kept with them.</p> <p>(c) The Principals should verify the certificates with reference to the online application and attest the application form print outs received on that day.</p> <p>(d) The attested application forms alongwith relevant certificates furnished by the applicant should be submitted by the Principal to the Zonal Officer concerned.</p> <p>(e) The particulars furnished in the application shall be final and no modification is allowed.</p> <p>(f) In respect of Principals they should apply online and also submit a print out with relevant certificates to Head Office on the next day itself.</p>
8	Compulsory Transfers	<p>The following categories of employees shall be transferred compulsorily:-</p> <p>(a) All the Principals who have completed 4 years of service in a particular School in all categories of posts on or before <u>the notified date for transfers.</u></p> <p>(b) The Principals of the institutions where failure % is more than 20 % in SSC in the last 2 years or the failure percentage is more than 30% in Intermediate in the last two years, such Principals will be compulsorily transferred, even if they have not completed 2 years. Such Principals will be given posting by the Secretary separately.</p> <p>(c) All the teachers who have completed 5 years of service in a particular School in all categories of posts as on <u>the notified date for transfers.</u></p> <p>(d) The teachers handling public examination classes, in whose subject failure % is more than 20% in S.S.C in the last 2 years or the failure percentage is more than 30% in Intermediate in the last two years, such Teachers will be compulsorily transferred, even if they have not completed 2 years. All such Teachers will be given posting separately by the Secretary.</p> <p>(e) All the Non-teaching staff who have completed 5 years of service in a particular School in all categories of posts as on <u>the notified date for transfers.</u></p> <p>(f) Only women shall be posted in girls' institutions as far as possible. Only in exceptional cases shall the committee</p>

		<p>post persons other than women.</p> <p>(g) The Principals Grade-I should opt only for upgraded institutions.</p> <p>(h) In respect of the contract teachers whose services were regularized in terms of GO 59 during 2007 and in the subsequent years, such of those teachers who have completed 5 years of service as on <u>the notified date for transfers</u> in the present place of working shall be transferred compulsorily. The service rendered by them on contract and regular put together in the same institution will be reckoned for counting the service of 5 years [exclusively for transfer counseling only].</p> <p>(i) The Teachers / Non-teaching who have completed 5 year's service and Principals who have completed 4 years service will be transferred during counseling to the available left over vacancies even if they do not attend for counseling, though they were on leave and though they do not submit the application on that date.</p>
9	Principal's / Teachers not be transferred	<p>(a) Principals / Teachers / Non-teaching staff with less than [2] years of service in the present place of working as on <u>the notified date for transfers</u>.. should not be transferred.</p> <p>(b) All the categories of the employees who are retiring on or before 15/05/2014 shall not be transferred.</p> <p>(c) The standing instructions issued by the Government on the transfers of Office (President, General Secretary, Treasurer only) of recognized employees unions as issued in Circular Memo No.26135/Ser.Welfare/2002-1 of GA (Service) Department, dt.19.6.2002 shall be followed scrupulously.</p>
10.	Principals / Teachers Eligible to apply for transfer	<p>(a) Principals / Teachers / Non-teaching staff with a service of [2] years and above as on <u>the notified date for transfers</u>.. only are eligible to apply for transfer.</p> <p>(b) In respect of the contract teachers whose services were regularized in terms of GO 59 during 2007 and in the subsequent years, they should complete 2 years of service to apply for transfer.</p> <p>(c) Similarly, these teachers who have completed 5 years of service as on <u>the notified date for transfers</u>.. in the present</p>

		<p>place of working will be transferred compulsorily. The service rendered by them in the same institution on contract and regular put together will be reckoned for counting the service of 2 / 5 years. [exclusively for transfer counseling only]</p> <p>(d) The staff [self] suffering with cancer, heart surgery, Neuro surgery, Bone TB, Kidney transplantation will be permitted to attend counseling though they have not completed [2] years of service at their present place.</p>
11.	Posting of Principal's and Teachers to most needy Institution's (Category IV)	<p>(a) The Category –IV institutions are the most need institutions in terms of positioning of the staff. Hence such of those principal's / Staff who have secured the least weightage marks shall be posted in these institution's</p> <p>(b) The staff who have been working in category III and IV areas may be considered for exemption in posting in most needy areas defined above.</p>
12.	Preference for Women in Girl's institution's.	<p>(a) Preference shall be given to women to work in Girl's institutions. The male teachers working in girl's institutions below the age of 50 years will be shifted.</p> <p>(b) If the male teachers are not adjusted in boy's institutions, female teachers working in boy's institutions shall be posted in girl's institutions excluding spouses.</p>
13.	Postings of Principal's /Teachers not to be in Native Revenue Division / Mandal	<p>(a) Teachers / Non-teaching staff transferred shall not be posted in the native Mandal.</p> <p>(b) The Principals transferred shall not be posted in the native Revenue Division.</p>
14.	Weightages and Entitlement of Points	<p>The points shall be awarded to the Principals / Teachers / Non-teaching staff who applied for transfers as follows:</p> <p>(1) Weightage as per the location of the APSWR Institutions throughout the State, categorization of Institutions is made in the following groups.</p> <p>(a) Category-I: All habitations / Towns where 20% & 30 % HRA is admissible.</p> <p>(b) Category-II: All habitations / Towns where 14.5% HRA is admissible</p> <p>(c) Category-III: All habitations / Towns where 12% HRA is admissible</p>

		<p>(d) Category-IV: All habitations / towns where 12 % HRA is admissible and where the posting of staff is most needed [excluding the areas mentioned at Category-III]</p> <p>(2) <u>Weightage for category of schools:</u></p> <p>(a) For service in category-IV areas : 10 points per every year of service completed.</p> <p>(b) For service in category-III areas : 7 points per every year of service completed.</p> <p>(c) For service in category-II areas : 4 points per every year of service completed.</p> <p>(d) For service in category-I areas [where 20% HRA]: 1 point per every year of service completed.</p> <p>(e) For Service in Category - I area with</p> <table><tr><td>1. 30% HRA –</td><td>0</td></tr><tr><td>Points</td><td></td></tr></table> <p>The transfers shall be effected from Category I, II to III & IV. Staff working in Category III, IV can opt any place.</p> <p><i>Note:- The teaching and non-teaching staff who took extension, even after completion of 5 years, the entitlement points will be calculated for 5 years only and in respect of Principals 4 years only</i></p> <p>(1) Cluster Institution's: The following groups of institutions are located either at the same station or in very close vicinity. Therefore, staff working in the following groups of stations shall not be entitled to opt for the remaining other schools in the same group.</p> <ol style="list-style-type: none">1. Duppalavalasa-Etcherla-Srikakulam - [Srikakulam]2. Meghadrigadda - Srikrishnapuram, [School of Excellence].3. Ramanaiahpet-S.M.Nagar - Chollangipeta [East Godavari]4. L.N.Puram - Kothur [JC] – [East Godavari]5. Retur at Bapatla – Bapatla, Kakumanu - [Guntur]6. Naidupet (S) - Pudur at Naidupet -	1. 30% HRA –	0	Points	
1. 30% HRA –	0					
Points						

		<p>[Nellore]</p> <p>7. Kurugunta (S) - Kurugunta (JC) - [Anantapur]</p> <p>8. Pulivendula – [School of Excellence], Pulivendula School.</p> <p>9. Allagadda-Allagadda [RPRP] – [Kurnool]</p> <p>10. Khammam (S) - Khammam (JC) - [Khammam]</p> <p>11. Dharmaram - Nizamabad - [Nizamabad]</p> <p>12. Palvoncha(S) - Palvoncha (LTBC) - [Khammam]</p> <p>13. Vikarabad (S) - Shivareddipet - [R.R.Dist.]</p> <p>14. Ibrahimpatnam - Nallakanche - [RR Dist.]</p> <p>15. Hathnoora (S) - Hathnoora (JC) - [Medak]</p> <p>16. Karimnagar - Karimnagar, [School of Excellence]</p> <p>17. Shaikpet - M.Hills, R.K Puram, Narsingi Chilkur, Gowlidoddi - [Hyd.] Chitkul, Isnapur [Sangareddy]</p> <p>(4) Vacancies in school of Excellences will not be opened for counseling.</p> <p>(5) <u>Weightage for service for a Principal / Teacher / Non-teaching staff:</u></p> <p>One point for (4) years of service in the present cadre as on 01-06-2013.</p>
15.	Special Categories	<p>(a) [5] Entitlement points for Principals / Teachers / Non-teaching whose spouses are working in Government or Local Body or Aided Institutions in the same Zone / District and opted for transfer nearer to their spouses only. [Only one of the spouses will be shifted following prescribed procedure.]</p> <p>(b) [5] Entitlement points will be allowed to [5] recognized Associations listed in the Joint Staff Council, for President [1 No.], General Secretary [1 No.], (1 No) Treasurer.</p> <p>(c) Note:- A copy of certificate issued by the competent authority shall be enclosed to the checklist to consider their cases under special categories (a) & (b)</p> <p>(d) <u>Outstanding Performance: [Principals & Teachers]</u></p>

		<p>(e) The following entitlement points will be allowed for the outstanding performance in SSC & Intermediate public examinations</p> <ul style="list-style-type: none"> (i) <u>In SSC [for Principals working in non upgraded schools and teachers in their respective subjects]</u> (ii) 90% and above pass in the consecutive 3 yrs -6 marks (iii) 90% and above in the consecutive 2 yrs - 4 marks (iv) 90% and above in the last year - 2 marks <p>(f) <u>In Intermediate [for Principals Grade-I working in upgraded schools/junior colleges and teachers / Lecturers in their respective subjects]</u></p> <ul style="list-style-type: none"> (i) 90% and above in the consecutive 3 yrs - 6 marks (ii) 90% and above in the consecutive 2 yrs - 4 marks (iii) 90% and above in the last year - 2 marks <p>(g) <u>Outstanding performance for PDs/ PETs</u></p> <ul style="list-style-type: none"> (i) for achieving merit in National level tournaments for last one year – 6 marks (ii) for participation in National level tournaments for last one year – 3 marks (iii) for achieving merit in State level tournaments for last one year – 2 marks
16.	Preferential Categories	<p>(a) Employees with disabilities of 40 % or more as certified by a competent authority as per “Persons with Disabilities (P.W.D) (Equal opportunities, protection of rights and full participation) Act, 1995.</p> <p>(b) Medical grounds for the diseases [either self or spouse or dependent children] of Cancer, Heart Operations, Neurosurgery, Bone TB, Kidney transplantation to places where such facilities are available.</p> <p>(c) Employees having mentally retarded children.</p> <p>Note:- A copy of certificate issued by a competent authority should be enclosed to the application to consider their cases under preferential category on medical grounds.</p>
17.	Posting of staff returning from leave	<p>(a) The Principals / Teachers / Non-teaching seeking for reposting on return from leave and who are not eligible for transfer as per these guidelines shall be posted in the same schools only from where they went on leave.</p> <p>(b) For any reason if the said post is not</p>

		<p>vacant, the proposal shall be furnished to the Secretary, APSWREI Society for issue of posting on administrative grounds.</p> <p>(c) Willfully going on leave to seek a change of place shall be strongly discouraged.</p>
18.	Counseling Process	<p>(a) The Principals, Teaching & Non-teaching staff should submit applications through online in the web site by the date as notified by the Secretary. The particulars furnished in the application pro-forma shall be final and no modifications shall be allowed.</p> <p>(b) Counseling will be made through web counseling. The applicants should attend the Zonal Offices concerned on the stipulated dates for opting the places as per the vacancies displayed in the screen at Zonal Offices. The employees will have to select from out of the places shown to them in online counseling system.</p> <p>(c) Failure to choose a place during the counseling process will entail automatic assignment of the vacancy.</p> <p>(d) During the counseling process employees working in category I and II shall opt for category III and IV.</p> <p>(e) The staff working in Category III & IV are permitted to opt for any of the categories I to IV.</p> <p>(f) Transfers will not be permitted within cluster institution's with a view to give chance to all employees</p> <p>(g) Where an employee is unable to make it to the counseling center on the notified date such employees may be considered for the preferences given in the application form subject to availability failing which they will be automatically assigned a place.</p>
19.	Order of Counseling	<p>(a) The order of counseling shall be as follows:</p> <ul style="list-style-type: none"> (i) Preferential categories will be taken up first in the counseling. (ii) Compulsory transfer (those who have completed 4/5 years, male working in girls' institutions below 50 years age) counseling will be done. (iii) Request transfers will be taken up depending upon the availability of maximum ceiling limit of 20 % <p>(b) If any of eligible teaching staff who have</p>

		<p>voluntarily opted to go for Category-IV areas, their request will be considered first.</p> <p>(c) Counseling of displaced PGTs/TGTs working against JL/PGT will be taken up separately.</p> <p>(d) Counseling for poor performance Teachers / Principals as defined at Para 8 (b) & (d) will be taken up separately.</p>
20.	Schedule of Transfers and Counseling	<p>The schedule of transfers shall be notified by the Secretary of the APSWREIS as follows:</p> <p>(1) Last date for receipt of online applications: (2) Publication of provisional merit list : (3) Last date for filing objections if any : (4) Publication of final merit list : (5) Date of Counseling for Zone-I : (6) Date of Counseling for Zone-II : (7) Date of Counseling for Zone-III : (8) Date of Counseling for Zone-IV : (9) Date of Counseling for Zone-V : (10) Date of Counseling for Zone-VI : (11) Date of Counseling for Principals :</p> <p>The transfer counseling in all the zones shall be completed by 15.05.2013. No extension of times is permissible under any circumstances.</p>
21.	Venue for Counseling	<p>(a) <u>For the teaching and non-teaching staff</u> (i) At the concerned Zonal Offices located in 6 Zones. (ii) Time : 10.00 AM onwards.</p> <p>(b) For Principals at Society Head Office.</p> <p>(c) The transfer counseling of Class-IV to JACT cadre shall be conducted by the Zonal Officers and Convener Principals at Zonal Points by fixing a convenient date before 15/05/2013 as per the guidelines issued by Govt.</p>
22.	Committees for conducting Counseling	<p>(A) <u>For the transfer of Principals (State Cadre)</u></p> <p>The Committee shall consist of the following namely:-</p> <p>(a) Vice-Chairman, APSWREIS - Chairman (b) Secretary, APSWREIS - Member Secretary</p> <p>The Committee shall be the competent authority for transfer of Principals working in APSWR Institutions, in the clear vacancies.</p> <p>(B) <u>For the transfer of teaching and non teaching staff (Zonal Cadre)</u></p>

		<p>The Committee shall consist of the following namely:-</p> <p>(a) Secretary, APSWREIS - Chairman</p> <p>(b) Zonal Officer concerned - Member Secretary</p> <p><i>The Committee shall be the competent authority for transfer of all categories of Teachers and non-teaching staff in the cadre of Superintendent and Sr.Asst., working in APSWR Institutions, in the clear vacancies.</i></p> <p><u>(C) For the transfer of non-teaching staff (District Cadre)</u></p> <p>The Committee shall consist of the following namely:-</p> <p>(a) Zonal Officer concerned - Chairman (b) Convener Principal of the concerned Dist - Member Secretary</p> <p><i>The Committee shall be the competent authority for transfer of all categories of Non-Teaching Staff (District Cadre) working in APSWR Institutions, in the clear vacancies.</i></p>
23.	Display of Transfers	The transfers effected will be displayed on the Society Website and at the concerned Zonal Office.
24.	Penalty for furnishing false information	The Principals / Teachers / Non-teaching who have submitted false information and certificates and the Officers who have countersigned the information, shall be liable for disciplinary action as per rules.
25.	Other Conditions	<p>(a) If the employees, who have put in more than 2 years of service, constitute more than 20% of the total strength, the employees who have put in longer service at a particular station shall be transferred without exceeding the overall ceiling of 20%.</p> <p>(b) The employee transferred would be deemed to be relieved at the end of 7 days of the receipt of the order.</p> <p>(c) Inter zonal transfers/deputations intrazone or inter zone shall not be considered.</p> <p>(d) The provisions of G.O.Ms.No.610, GA [SPF-A] Dept., dt.30.12.1985 will be strictly adhered to and the ratios prescribed maintained.</p>
26.	Appeal	(a) An appeal of State cadre / Zonal cadre staff against any order of the transfer Committee concerned shall lie with the

		<p>Chairman, APSWREIS within 7 days from the date of receipt of such order/ publication on the website.</p> <p>(b) An appeal of District cadre staff against any order of the transfer Committee concerned shall lie with the Joint Collector of the District concerned within 7 days from the date of receipt of such order/ publication on the website</p>
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J.RAYMOND PETER
PRINCIPAL SECRETARY TO GOVERNMENT

// FORWARDED:: BY ORDER //

SECTION OFFICER

ANNEXURE-II

G.O.Rt.No. 324 , SW (RS.1) Dept., Dated: 01-05-2013

CATEGORISATION OF A.P.S.W.R.INSTITUTIONS WITH REFERENCE TO LOCATION 2013-14			
Category I = Eligible H.R.A of the Institution is 20% and 30%			
Category II = Eligible H.R.A of the Institution is 14.5%			
Category III = Eligible H.R.A of the Institution is 12%			
Category IV = Eligible H.R.A of the Institution is 12% but staff mostly needed areas (excluding areas mentioned at Category-III)			

SNO	SCHOOL NAME	H.R.A. ELIGIBLE AS PER G.O.Ms.No.59, Dated.11.04.11	CATEGORY
SRIKAKULAM DISTRICT			
1	DUPPALAVALASA(B)	14.5	II
2	KANCHILI(B)	12	III
3	ETCHERLA(G)	14.5	II
4	SRIKAKULAM(G)	14.5	II
5	NANDIGAM(G)	12	III
6	KOLLIVALASA(B)	12	III
7	PALAKONDA(B)	12	III
8	TAMARAPALLY(G)	12	III
9	PATHAPATNAM(G)	12	IV
10	BHAMINI (DPIP)(G)	12	IV
11	MANDASA (DPIP) (G)	12	IV
12	VANGARA (DPIP)(G)	12	IV
VIZIANAGARAM DISTRICT			
13	BADANGI(B)	12	III
14	CHEEPURAPALLI(G)	12	III
15	KOPPERLA(B)	12	III
16	SALURU(B)	12	III
17	NELLIMARLA(G)	14.5	uII
18	PARVATHIPURAM(B)	12	III
19	GURUGUBILLI(G)	12	IV
20	KOTHAVALASA (DPIP)(G)	12	III
21	VEPADA (DPIP) (G)	12	IV
22	KOMARADA (DPIP)(G)	12	IV
VISAKHAPATNAM DISTRICT			
23	DEVARAPALLI(B)	12	IV
24	NAKKAPALLI (G)	12	III
25	GOLUGONDA(B)	12	III

SNO	SCHOOL NAME	H.R.A. ELIGIBLE AS PER G.O.Ms.No.59, Dated.11.04.11	CATEGORY
26	SABBAVARAM(B)	20	I
27	SRIKRISHNAPURAM (B)	20	I
28	MEGADRIGADDA(G)	20	I
29	MADUGULA(G)	12	IV
30	NARSIPATNAM (G)	12	III
31	TALLAPALEM (G)	12	III
32	KOKKIRAPALLI (G)	12	III
33	CENTER FOR EXCELLENCE, VISAKHAPATNAM	20	I
Zone - II			
EAST GODAVARI DISTRICT			
34	LAXMINARASAPURAM (B)	12	III
35	RAMANAYYAPETA (G)	20	I
36	A MALLAVARAM (B)	12	IV
37	SAMBAMURTHYNAGAR (G)	20	I
38	ELESWARAM (G)	12	III
39	ALLAVARAM (B) Peruru	14.5	II
40	TUNI (G)	14.5	II
41	RAJAHMUNDRY (G)	20	I
42	KOTTURU (B)	12	III
43	MUMMIDIVARAM (G)	12	III
44	RAJOLE (G)	12	III
45	JAGGAMPETA (G)	12	III
46	VEERALANKAPALLI (G)	12	III
47	GODI (G)	12	IV
48	CHOLANGIPETA (G)	20	I
49	PITHAPURAM (G)	14.5	II
WEST GODAVARI DISTRICT			
50	ARUGOLANU (B)	14.5	II
51	POLASANIPALLI (G)	12	III
52	PEDAVEGI (B)	12	III
53	VATLURU (G)	20	I
54	JANGAREDDYGUDEM (G)	12	III
55	NARSAPURAM (B)	14.5	II
56	KOVVURU (G)	20	I
57	KOMATIKUNTA (G)	12	III
58	DWARAKA TIRUMALA (G)	12	III
KRISHNA DISTRICT			

SNO	SCHOOL NAME	H.R.A. ELIGIBLE AS PER G.O.Ms.No.59, Dated.11.04.11	CATEGORY
59	RUDRAVARAM (B)	14.5	II
60	KUNTAMUKKALA (G)	12	III
61	KRISHNARAO PALEM (B)	12	III
62	JAGGAIAHPETA (G)	12	III
63	TIRUVURU(B)	12	III
64	NUZIVIDU(G)	14.5	II
65	GUDIWADA (G)	14.5	II
66	NANDIGAMA (G)	12	III
67	NARSAPURAM (G)	12	III
68	CHALLAPALLI (G)	12	III
69	BALLIPARRU (G)	12	III
70	VEERAPANENIGUDEM (G)	12	III
71	RANGAPURAM (G)	12	III
ZONE – III			
GUNTUR DISTRICT			
72	KAREMPUDI (B)	12	III
73	RAMAKRISHNAPURAM (G)	14.5	II
74	ATCHAMPETA (B)	12	III
75	TSUNDUR (B)	12	III
76	V.P.SOUTH (G)	12	III
77	BAPATLA (G)	14.5	II
78	VINUKONDA (G)	14.5	II
79	PALLAPATLA (B)	12	III
80	REPALLE (G)	12	III
81	UPPALAPADU (G)	14.5	II
82	AMARAVATHI (G)	12	III
83	KAKUMANU (G)	14.5	II
PRAKASAM DISTRICT			
84	PEDAPAVANI (G)	12	III
85	VELUGONDA (B)	12	III
86	ARDHAVEEDU (B)	12	III
87	CHIMAKURTHY (G)	12	III
88	SINGARAYAKONDA (G)	12	III
89	CUMBUM (G)	12	III
90	DARSI (G)	12	III
91	DUPADU (G)	12	III
92	MARKAPUR (G)	14.5	II

SNO	SCHOOL NAME	H.R.A. ELIGIBLE AS PER G.O.Ms.No.59, Dated.11.04.11	CATEGORY
93	NAGULAPALEM (G)	12	III
94	NORTH ADDANKI (G)	12	III
95	KONDEPI (G)	12	III
96	RACHERLA (G)	12	IV
97	YEDDANAPUDI (G)	12	III
SPSR NELLORE DISTRICT			
98	CHILLAKUR (B)	14.5	II
99	MUTHUKUR (G)	12	III
100	KOTA (B)	12	III
101	NAIDUPETA (B)	12	III
102	MULAPADAVA / VAKADU (G)	12	III
103	DAKKILI (G)	12	IV
104	RAPUR / KANDALERU (G)	12	III
105	SULLURRPETA (G)	12	III
106	BUCHIREDDYPALEM (G)	12	III
107	SARVEPALLI AT KODUR (G)	12	III
108	SANGAM (G)	12	III
109	PUDUR AT NAIDUPET (G)	12	III
Zone-IV			
YSR KADAPA DISTRICT			
110	B.MATTAM (B)	12	IV
111	CHINNACHOWK (G)	20	I
112	RAMAPURAM (B)	12	III
113	SAGILERU (B)	12	IV
114	KAMALAPURAM (G)	12	III
115	GANDIKSHETRAM (B)	12	III
116	KODURU(B)	12	III
117	RAYACHOTI (G)	12	III
118	DEVAPATLA (G)	12	III
119	ADAPUR AT NANDALURU (G)	12	III
120	THONDURU (G)	12	III
121	GUNDLAKUNTA (G)	12	IV
122	MADAKALAVARIPALLI (G)	12	III
123	LAKKIREDDIPALLI (G)	12	III
124	RAJUPALEM (G)	12	IV
125	PULIVENDULA (B)	12	III
126	KONDAPURAM (B)	12	III

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127	CENTER FOR EXCELLENCE, PULIVENDULA (CO-ED.)	12	III
KURNOOL DISTRICT			
128	ARIKERA(B)	12	IV
129	KOILAKUNTLA (G)	12	III
130	C BELGAL (B)	12	III
131	KURNOOL (G)	20	I
132	JUPADU (B)	12	III
133	DHONE (PEAPALLY) (G)	12	III
134	ALLAGADDA (G)	12	III
135	ADHONI (G)	14.5	II
136	CHINNATEKURU (KURNOOL JC) (B)	12	III
137	VELDURTHY (G)	12	III
138	PATTIKONDA (G)	12	III
139	KAMBALAPADU (G)	12	III
140	LAXMAPURAM (G)	12	III
141	ALLAGADDA (G)	12	III
ANANTAPUR DISTRICT			
142	KALASAMUDRAM (B)	12	III
143	KURUGUNTA (G)	20	I
144	MALUGURU (B)	14.5	II
145	THIMMAPUR (G)	12	IV
146	KANNEKAL (B)	12	III
147	NALLAMADA (G)	12	III
148	URAVAKONDA (G)	12	III
149	B.PAPPURU (B)	12	III
150	KURUGUNTA (JR. COLLEGE) (G)	20	I
151	HINDUPUR (G)	14.5	II
152	GOOTY (DPIP) (G)	12	III
153	B. SAMUDRAM (DPIP) (G)	12	IV
154	AMRAPURAM (DPIP) (G)	12	IV
CHITTOOR DISTRICT			
155	RAMAKUPPAM (B)	12	IV
156	SRIKALAHASTI (G)	14.5	II
157	B KOTHAKOTA (B)	12	III
158	CHITTOOR (G)	14.5	II

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159	PILERU (G)	12	III
160	BURAKAYALAKOTA [TAMBALLAPALLI) (G)	12	III
161	PALAMANERU (G)	12	III
162	KUPPAM (G)	12	IV
163	SATYAVEEDU (DPIP) (G)	12	IV
164	PUTTUR (DPIP) (G)	12	III
165	MADANAPALLI (DPIP) (G)	14.5	II
ZONE - V			
WARANGAL DISTRICT			
166	JANGAON (B)	12	III
167	PARKAL (G)	12	III
168	JAKARAM (B)	12	III
169	HANUMAKONDA (G)	20	I
170	MAHABOOBABAD (G)	12	III
171	GHANAPUR (B)	12	III
172	NARSAMPET (B)	12	III
173	PARVATAGIRI (G)	12	III
174	CHERIAL (B)	12	III
175	TORRURU (G)	12	III
176	RAYAPARTHI AT VARDHANPET(G)	12	III
177	CHITYAL (G)	12	III
178	PALAKURTHI (G)	12	III
179	K.SAMUDRAM AT INUGURTHI (G)	12	III
180	JAFFERGADH (G)	12	III
181	MARIPEDA (B)	12	III
KHAMMAM DISTRICT			
182	ANNAPUREDDYPALLI (B)	12	IV
183	WYRA (G)	12	III
184	DAMMAPET (B)	12	III
185	KHAMMAM (G)	14.5	II
186	PALVANCHA (B)	14.5	II
187	KALLURU (G)	12	III
188	NELAKONDAPALLY (G)	12	III
189	KHAMMAM (JR. COLLEGE) (G)	14.5	II
190	PALVANCHA (G)	14.5	II
191	MULAKALAPALLI (G)	12	III

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192	LANKALAPALLI AT ADAVMALLELA (G)	12	IV
193	YERRUPALEM AT MADIRA (G)	12	III
KARIMNAGAR DISTRICT			
194	MAIDPALLY (B)	12	III
195	MALLAPUR (G)	12	III
196	RUKMAPUR (B)	12	III
197	KARIMNAGAR (G)	20	I
198	HUSNABAD (B)	12	III
199	KOHEDA (B)	12	III
200	GARE PALLI (PEDDAPALLI) (G)	12	III
201	MANTHANI (B)	12	III
202	BADDENAPALLI (G)	14.5	II
203	NANDIMYADARAM (G)	12	III
204	NARMAL (G)	12	III
205	ELKATURTI (G)	12	III
206	CHINNABONALA (G)	14.5	II
207	CENTER FOR EXCELLENCE, KARIMNAGAR (CO-ED)	20	I
208	GODAVARIKHANI (G)	20	I
ADILABAD DISTRICT			
209	ASIFABAD (B)	12	III
210	ADILABAD (G)	14.5	II
211	SIRPUR (B)	12	IV
212	MUDHOLE (B)	12	IV
213	BOATH (G)	12	IV
214	LUXETTIPET (G)	12	III
215	INDARAM AT CHENNUR (B)	20	I
216	NIRMAL (G)	12	III
217	KADDAM (DPIP) (G)	12	III
218	BELLAMPALLI (DPIP) (G)	12	III
219	SIRPUR (DPIP) (G)	12	IV
220	JAM (DPIP) (G)	12	III
ZONE - VI			
HYDERABAD DISTRICT			
221	SHAIKPET (B)	30	I
222	MAHENDRAHILLS (G)	30	I
223	R.K. PURAM (G)	30	I

SNO	SCHOOL NAME	H.R.A. ELIGIBLE AS PER G.O.Ms.No.59, Dated.11.04.11	CATEGORY
MAHABOONNAGAR DISTRICT			
224	J.P. NAGAR (B)	12	III
225	MANNANUR (G)	12	IV
226	LINGAL (B)	12	IV
227	ATCHEMPET (B)	12	III
228	MAHABOONNAGAR (G)	14.5	II
229	KAMMADANAM (G)	12	III
230	VANAPARTHI (MADHANAPUR) (B)	12	III
231	NARAYANPET (G)	12	III
232	GHATTU (DPIP) (G)	12	IV
233	TELKAPALLI (DPIP) (G)	12	III
234	JADCHERLA (DPIP) (G)	12	III
235	MARICAL (DPIP) (G)	12	III
MEDAK DISTRICT			
236	NALLAVAGU (B)	12	IV
237	RAMAKKAPET (G)	12	IV
238	HATHNOORA (B)	12	III
239	NARAYANKHED (B)	12	IV
240	CHITKUL (G)	30	I
241	SANGAREDDY (ISNAPUR) (G)	30	I
242	TOGUTA (B)	12	III
243	RAMAYAMPET (G)	12	III
244	SINGOOR (PROJECT) (B)	12	III
245	HATHNOORA (JR.COL.) (B)	12	III
246	ZAHIRABAD (G)	12	III
247	KONDAPUR (B)	12	III
248	MEDAK (G)	12	III
249	MULUGU (G)	12	III
250	ANDOLE (G)	12	III
251	ALWAL (G)	12	III
252	MITTAPALLI (G)	12	III
NALGONDA DISTRICT			
253	BHONGIRI (B)	14.5	II
254	MATTAMPALLI (G)	12	IV
255	RAJAPET (B)	12	III
256	DEVARAKONDA (G)	12	III
257	SURYAPET (G)	14.5	II

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258	NAKREKAL (G)	12	III
259	NALGONDA, (G.V. GUDEM) (G)	14.5	II
260	NADIGUDEM (G)	12	III
261	RAMANNAPET (G)	12	III
262	ALAIR (G)	12	III
263	GUNDLAPALLI AT DINDI (G)	12	III
264	TUNGATHURTHI (G)	12	III
NIZAMABAD DISTRICT			
265	UPPALAWAI (B)	12	III
266	DHARMARAM (G)	20	I
267	BHIKNOOR (B)	12	III
268	NIZAMABAD (G)	20	I
269	ARMUR (B)	12	III
270	YELLAREDDY (B)	12	III
271	POCHAMPADU (G)	12	III
272	BHANSWADA (G)	12	III
273	MADNOOR / TAKKADAPALLI (G)	12	IV
274	BRAHMANAPALLI AT TADWAI (G)	12	III
275	EKLARA (G)	12	IV
276	SUDAPALLI AT DHARMARAM (G)	12	III
277	TADUKOL AT SOMESWAR (G)	12	III
RANGA REDDY DISTRICT			
278	CHILKUR (B)	30	I
279	PARGI (B)	12	III
280	IBRAHIMPATNAM (B)	12	III
281	NARSINGI (G)	30	I
282	GOWLIDODDI (G)	30	I
283	NALLAKANCHA (G)	12	III
284	NANCHARLA (G)	12	IV
285	KOKAT (G)	12	III
286	SHIVAREDDYPET (G)	12	III
287	VIKARABAD (G)	12	III
288	MEDCHAL (G)	30	I

J.RAYMOND PETER
PRINCIPAL SECRETARY TO GOVERNMENT
// FORWARDED:: BY ORDER //

SECTION OFFICER

ANNEXURE-III

APPLICATION FORMAT FOR REQUEST TRANSFER OF PRINCIPAL / TEACHING / SPL. TEACHERS / NON-TEACHING STAFF OF APSWREI SOCIETY FOR THE YEAR 2013-14.

(TO BE FILLED IN BY APPLICANT)

1	Name of the applicant	
2	Designation with subject	
3	a) Date of Birth: b) Age as on 01/06/2013	 ____ Days ____ Months ____ Years
4	Sex	Male / Female
5	Native District	
6	Native Mandal and Native Revenue Division	
7	Present place of working	
	Service particulars in the present School / Junior College: a. Date of joining in the present school/Junior College:	
	b. Length of service in the present school as on 01.06.2013: (in all the cadres put together in completed years)	
	c. Date of joining in the present cadre and Length of service in the present cadre as on 01.06.2013.	
9	Whether the spouse is an employee in APSWREIS / Govt. / Local Bodies / Public Sector / APREIS / APTWREIS / Aided Institution: Yes / No, and details of Dept. place of working. (If yes, necessary certificate issued by the Competent Authority to be enclosed)	
10	Performance a] Failure percentage in SSC public exams for the last two years i.e., 2011-12 & 2012-13 (In case results for 2012-13 are not released, 2010-2011 will be considered) b] Failure percentage in Intermediate public exams for the last two years i.e., 2011-2012 & 2012-13. (Enclose certificate by Principal concerned)	2010-11: _____ 2011-12: _____ 2012-13 _____ 2011-12: _____ 2012-13: _____
11	Outstanding performance of the employee as per Transfer Counseling guidelines (Enclose Certificate by the Principal concerned)	
12	Either self or spouse or dependent children and dependent parents suffering from Cancer / Heart Operation / Neuro Surgery / Bone TB and Kidney Transplantation: / Having mentally retarded children Yes/No Note: If yes, certificates to be enclosed (certified by a Government Doctor not below the rank of Civil Surgeon).	
13	Whether physically handicapped [40% or above handicap]. If yes, enclose certificate.	
14	Whether worked at least once in remote areas, if so details of length of service worked & school name.	
15	Whether the applicant is Principal Office bearer of the Association listed in Joint Staff Council, if so details.	
16	Date of retirement.	
17	Reasons for request transfer (relevant certificates may be enclosed)	

18	Transfer requested places (Minimum (3) Options in order of preference to be given) <div>Option i]</div> <div>Option ii]</div> <div>Option iii]</div>	
19	I certify that the above information furnished by me is correct. I will abide by the Rules and Regulations of APSWREI Society. The APSWREI Society is at liberty to take disciplinary action against me if the information furnished by me is not correct. I will be solely responsible for all penal consequences thereof. <div>Signature of the applicant</div> <div>Designation:</div>	

CERTIFICATE (To be issued by the Principal)

Certified that the particulars furnished by the applicant are verified with reference to certificates, records of the school and service register of the individual and found correct. The entitlement points as per transfer guidelines accrued by the individual are as follows:

a.	Weightage for School category.	
b.	Weightage for service seniority in the present Cadre.	
c.	Weightage for special categories: <div>i. Spouse</div> <div>ii. Association</div> <div>iii. Weightage for outstanding performance.</div>	
	TOTAL	

Signature of the Principal:
Designation with Seal

Scrutinized by Zonal Officer.

Signature.